

Job Opportunity Briefing for MedTech Specialist in Medical Technology Industry

Since March 2016, regular Job Opportunity Briefings (JOBs) have been organised by the *Employment and Employability Institute* (e2i) for local job seekers seeking a career in the MedTech industry. The programme was developed and executed to meet the targeted manpower fulfilment for the workforce within the Medical Technology Industry. One of the main companies involved in the hiring process is Edwards Lifesciences (Singapore) Pte Ltd.

The programme, which is still on-going into its latest run on July 2016, has been partnered and supported by the ELITC since commencement. The mass briefings have been regarded successful and conducted by ELITC and e2i, together with Edwards Lifesciences at various locations within Singapore to reach out to relevant locals, with publicity and outreach spearheaded by e2i. Edwards Lifesciences is rapidly expanding their plant locally and are looking to hire around 500 Associate Heart Valve Specialists; this role is highly regarded in its own right as the job takes someone with a keen eye and patience to immerse into the specialist scope of producing heart valves.

JOBs attracted about 350 locals coming forward to attend the initial briefings, with more than half of them registering themselves for the seven days training. The training comprises of six days of WSQ courses conducted by ELITC - WSQ Follow Good Cleanroom Practices, WSQ Implement Good Documentation Practices and WSQ Apply Biomedical Products' Assembly Skills, with an additional day of Employability Camp by e2i Trainer. Feedback from the participants were positive and they found the programme useful and the Trainers engaging.

The objective is to equip potential job seekers a positive mindset to identify their abilities and practical knowledge by introducing cleanroom protocols, how to gear up with a cleanroom gown, microscope usage, assembly tasks and methods, and more; the modules aim to allow the job seekers to be more prepared before entering the industry. If selected, the job seekers go through a work trial of five days at Edwards Lifesciences and join as Full-Time employees upon passing the assessment. For others, the skill sets gained are highly portable and will enable them to gain a foothold into this industry.



ELITC continues to work closely with various industry partners and organizations, like e2i, to provide our best assistance to ensure success of this collaborative effort in providing locals a head-start in re-entering the workforce or having career switch to new sectors.

Participants' Feedback On The 7 Days MedTech Specialist Training Programme

This is an eye opener course for those who have not worked in a cleanroom environment before.
(Follow Good Cleanroom Practices (FGCP) Course)

Trainer Richard is very humorous and good in guiding us throughout the lesson.
(Implement Good Documentation Practices (IGDP) Course)

Areas that we did well are Sewing and Stitching.
(Apply Biomedical Products' Assembly Skills (ABPAS) Course)

An Afternoon Affair at Orchid Country Club

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On Thursday 30 June 2016, ELITC hosted her valued members and clients to a complimentary luncheon buffet together with the first seminar talk for the year, organised in collaboration with HRDC. This event continues with ELITC's 30th Anniversary celebration at the Orchid Country Club's Emerald Suite. It was made successful with the energetic presentation of guest speaker, Mr Benson Lin from Dale Carnegie, followed by ELITC's 30th Annual General Meeting (AGM).

Mr Lin delivered of "Future-proof Leadership" with deliberate enthusiasm and clarity to an audience of around fifty, who were continually engaged by his sharing of many examples and relevant scenarios of good lasting leadership; and the audience were kept involved by mini activities throughout the hour and a half session.

Compacting snippets of knowledge through a handy book called the Dale Carnegie's Golden Book – it includes much needed bite-size principles from various bestsellers from the highly regarded founder and author himself - *Dale Carnegie (1888 – 1955)*. The fundamental principles taken from "How to Win Friends and Influence People" and "How to Stop Worrying and Start Living" are perfect notes for the crowd to take away and continue to practice in their daily living. The seminar wound down with a networking tea-break. The afternoon continued with ELITC's AGM whereby Ms Lim Lee Chin, General Manager of ELITC shared on the agenda to the members present.

Our organised workshops in 2016 will carry on as shown in the table below:

Workshop Topics	Dates
Hand-Soldering and Rework including High Melting Point Soldering (Practical)	29 & 30 Aug 2016
Presenting Intelligence™ Where Style meets Substance	5 Oct 2016
630 Awareness: Acceptability Standard and Guidelines for Design, Manufacture, Inspection and Testing	19 Dec 2016
Counterfeit Components: Detection and Prevention	20 Dec 2016



Enhance Your Knowledge and Skills with Work Skills Improvement and WSQ Programmes at ELITC

Work Skills Improvement Programmes

Course Module	Dates from Sep to Dec 2016	Dates from Jan to Mar 2017	*Course Fee
			Non Member
EIMM - Electrical Installation and Machine Maintenance	3 & 4 Oct 2016 / 23 & 24 Nov 2016	9 & 10 Jan 2017	\$374.50
EDI - Engineering Drawing Interpretation	5 & 6 Oct 2016 / 21 & 22 Nov 2016	6 & 7 Feb 2017	\$321.00
SS - Soldering Skills / Lead-Free Soldering Skills	28 & 29 Sep 2016 / 15 & 16 Nov 2016	12 & 13 Jan 2017	\$214.00 / \$299.60
CS - Coaching Skills	24 & 25 Oct 2016 / 5 & 6 Dec 2016	15 & 16 Feb 2017	\$192.60
SLC - Section Leader Course	27 & 28 Oct 2016 / 8 & 9 Dec 2016	23 & 24 Feb 2017	\$214.00

WSQ Programmes for Rank and File (RnF) level

- Singapore Citizens aged 40 years old and above will receive course fees subsidies up to 90%, capped at \$25 per training hour (under the SkillsFuture Mid Career Enhanced Subsidy).
- Singapore Citizens aged 35 and above, and earning \$1,900 or less/month, can receive 95% course fees subsidies (under the Workfare Training Support Scheme).

Course Module	Dates from Sep to Dec 2016	Dates from Jan to Mar 2017	*Full Course Fee	*Fee After Funding (1SCs and PRs)	
				² SMEs	Non SMEs
TW – Apply Teamwork in the Workplace	9 & 10 Nov 2016	1 & 2 Feb 2017	\$321.00	\$51.00	\$81.00
5S – Apply 5S Techniques	13 & 14 Sep 2016/ 12 & 13 Oct 2016/ 16 & 17 Nov 2016/ 14 & 15 Dec 2016	4 & 5 Jan 2017/ 8 & 9 Feb 2017/ 6 & 7 Mar 2017	\$321.00	\$51.00	\$81.00
QS – Apply Quality Systems	20 & 21 Sep 2016/ 5 & 6 Dec 2016	8 & 9 Mar 2017	\$321.00	\$51.00	\$81.00
WSH – Apply Workplace Safety and Health Policy	10 & 11 Oct 2016	25 & 26 Jan 2017	\$321.00	\$51.00	\$81.00
CPIT – Apply Continuous Process Improvement Techniques	19 & 20 Oct 2016	19 & 20 Jan 2017	\$321.00	\$51.00	\$81.00
PBPP – Perform Basic Productivity Practices	9 & 10 Nov 2016	16 & 17 Feb 2017	\$321.00	\$51.00	\$81.00
AIW – Apply Innovation in the Workplace	7 & 8 Sep 2016/ 7 & 8 Dec 2016	27 & 28 Mar 2017	\$321.00	\$51.00	\$81.00
UBHT – Use Basic Hand Tools & Equipment	24 & 25 Nov 2016	15 & 16 Feb 2017	\$267.50	\$42.50	\$67.50
OEMD – Operate Electrical Measurement Devices	22 & 23 Sep 2016/ 28 & 29 Dec 2016	15 & 16 Mar 2017	\$267.50	\$42.50	\$67.50
AMT – Apply Autonomous Maintenance Techniques	14,15 & 16 Nov 2016	11,12 & 13 Jan 2017	\$374.50	\$59.50	\$94.50
PAMAD – Perform Adjustment and Measurement on Automation Devices	22 & 23 Dec 2016	9 & 10 Feb 2017	\$321.00	\$51.00	\$81.00
UHT – Use Hand Tools	19 & 20 Oct 2016	11 & 12 Jan 2017	\$267.50	\$42.50	\$67.50
OBMD – Operate Basic Measuring Devices	7 & 8 Nov 2016	22 & 23 Feb 2017	\$267.50	\$42.50	\$67.50
PSTCHO – Perform Stock Control and Housekeeping Operations	7 & 8 Sep 2016/ 7 & 8 Dec 2016	16 & 17 Mar 2017	\$321.00	\$51.00	\$81.00
PWO – Perform Warehouse Operations	21 & 22 Nov 2016	23 & 24 Feb 2017	\$321.00	\$51.00	\$81.00
STW – Supervise Teams at Work	16,17 & 18 Nov 2016	11,18 & 25 Jan 2017	\$577.80	\$91.80	\$145.80
SWIP – Supervise Work Improvement Processes	19 & 20 Dec 2016	22 & 23 Feb 2017	\$385.20	\$61.20	\$97.20

SQP – Supervise Quality Procedures	21 & 22 Sep 2016/ 23 & 24 Nov 2016	29 & 30 Mar 2017	\$385.20	\$61.20	\$97.20
SWSH – Supervise Workplace Safety and Health Practices	19,20 & 26 Oct 2016	23,24 & 25 Jan 2017	\$577.80	\$91.80	\$145.80
IGDP – Implement Good Documentation Practices	12 Oct 2016	23 Jan 2017	\$181.90	\$28.90	\$45.90
ABEM – Apply Basic Engineering Mathematics at Work	21,22 & 23 Dec 2016	15,16 & 22 Feb 2017	\$481.50	\$76.50	\$121.50
PBPIED – Perform BASIC Programming Interface on Electronic Devices	18,19,20 & 21 Oct 2016	6,7,8 & 9 Feb 2017	\$642.00	\$102.00	\$162.00
PCAPD – Perform Computer Aided PCB Designing	27,28,29 & 30 Sep 2016	13,14,15 & 16 Mar 2017	\$642.00	\$102.00	\$162.00
AECDs – Apply Electronic Circuits Diagnostic Skills	9,10 & 11 Nov 2016	9,10 & 11 Jan 2017	\$513.60	\$81.60	\$129.60
PLC – Perform PLC Programming	5,12,19,26 Oct & 2 Nov 2016	4,11,18,25 Jan & 1 Feb 2017	\$909.50	\$144.50	\$229.50
ACCDS – Apply Control Circuits Diagnostic Skills	14,21 & 28 Sep 2016	1,8 & 15 Mar 2017	\$588.50	\$93.50	\$148.50
FGMP – Follow Good Manufacturing Practices	5 Oct 2016	16 Jan 2017	\$181.90	\$28.90	\$45.90
FGCP – Follow Good Cleanroom Practices	2 Nov 2016	13 Feb 2017	\$203.30	\$32.30	\$51.30
ABPAS – Apply Biomedical Products' Assembly Skills	13,14,15 & 16 Sep 2016/ 27,28,29 & 30 Dec 2016	20,21,22 & 23 Mar 2017	\$417.30	\$66.30	\$105.30

WSQ Programmes for Professional, Manager and Executive (PME) Level

- Singapore Citizens aged 40 years old and above will receive course fees subsidies up to 90%, capped at \$50 per training hour (under the SkillsFuture Mid Career Enhanced Subsidy).
- Singapore Citizens aged 35 and above, and earning \$1,900 or less/month, can receive 95% course fees subsidies (under the Workfare Training Support Scheme).

Course Module	Dates from Sep to Dec 2016	Dates from Jan to Mar 2017	*Full Course Fee	*Fee After Funding (1SCs and PRs)	
				² SMEs	Non SMEs
MQSP – Manage Quality System and Processes	26,27,28,29 & 30 Sep 2016/ 5,6,7,8 & 9 Dec 2016	20,21,22,23 & 24 Mar 2017	\$1,016.50	\$161.50	\$541.50
APMS – Apply Project Management Skills	4,5,6 & 7 Oct 2016	9,10,11 & 12 Jan 2017	\$963.00	\$153.00	\$513.00
MPI – Manage Process Improvement	23,24 & 25 Nov 2016	8,9 & 10 Feb 2017	\$770.40	\$122.40	\$410.40
AMLPS – Apply Management Level Planning Skills	19 & 20 Dec 2016	15 & 16 Feb 2017	\$513.60	\$81.60	\$273.60
MPMDTE – Manage Problems and Make Decisions in a Technical Environment	2, 3 & 4 Nov 2016	16,17 & 18 Jan 2017	\$770.40	\$122.40	\$410.40
ABDPST – Apply Basic DMAIC Problem Solving Techniques	7 & 8 Nov 2016	22 & 23 Feb 2017	\$513.60	\$81.60	\$273.60
MFMEA – Manage Failure Mode and Effect Analysis	5 & 6 Sep 2016/ 1 & 2 Dec 2016	9 & 10 Mar 2017	\$513.60	\$81.60	\$273.60
MSPDATE – Manage Statistical Processes and Data Analysis in a Technical Environment	27 & 28 Oct 2016/ 21 & 22 Dec 2016	9 & 10 Jan 2017	\$513.60	\$81.60	\$273.60
A8DPSPA – Apply “8 Disciplines” Problem Solving Approach	3 & 4 Oct 2016	12 & 13 Jan 2017	\$513.60	\$81.60	\$273.60

* Course fees quoted inclusive of 7% GST

¹ Singapore Citizens (SCs), Permanent Residents (PRs)

² Small and Medium Enterprises (SMEs): Minimum 30% local shareholding; AND Company's Group annual sales turnover not more than S\$100 million OR Company's Group employment size not more than 200 workers

³ A non-refundable registration fee of \$20.00 (GST included) is payable upon registration.

³ All courses are conducted in English unless otherwise stated.