



Visit ELITC's Booth at the ST Jobs Career & Learning Fair 2018 this July!

Earlier in the year on 10-11 March 2018, ELITC participated in the ST Jobs Career and Development Fair; which attracted more than 6,000 pre-registrants, 42,000 visitor-ship over two-days. With about 70 exhibitors, the event provided a platform for the public to explore the job market in areas of healthcare, F&B, retail, and others; gain valuable insights into hiring requirements and career expectations, on-the-spot mentorship from exhibitors, as well as learning opportunities in new courses and reskilling.

The next coming **ST Jobs Career & Learning Fair 2018** on **28-29 July 2018** at **Suntec City, Hall 403**. Timing from **10am to 6pm**.



ELITC NEWS

June 2018

MCI (P) 25/6/17

Issue No. 18/02

Electrostatic Discharge Awareness 31 August 2018 (Friday)

Member: \$374.50*; Non-member: \$406.60*

The ESD programme will teach the fundamentals of ESD and train technicians to make the ESD Control Measurements.

Programme can be conducted in English / Mandarin.

*Fees include 7% GST. Group rate is available.

Fulfill your study endeavours in Engineering at ELITC – July Intake!

Good news to working adults who wish to upgrade their knowledge and skills. Pearson BTEC Diploma and Nitec courses are **open for registration till 14 June 2018** for **July 2018 Intake**.

- **Pearson BTEC Level 4 Higher National Certificate in Engineering (Electrical and Electronic Engineering) - RQF**
- **Pearson BTEC Level 5 Higher National Diploma in Engineering (Electrical and Electronic Engineering) - RQF**
- **Nitec in Technology - Electronics (Computer & Networking)**
- **Nitec in Technology - Electrical Technology (Power & Control)**
- **Nitec 技术 - 电气技术 (电力与控制)**

For more course enquiries and minimum entry requirements, kindly contact ELITC at 6483 2535 or email to emarketing@elitic.com

WSQ Certified Operations Professional Complete 4 Modules in 10 days to achieve!

- ✓ **Supervise Teams at Work**
- ✓ **Supervise Work Improvement Processes**
- ✓ **Supervise Quality Procedures**
- ✓ **Supervise Workplace Safety and Health Practices**

Contact us on upcoming dates at emarketing@elitic.com

UPCOMING IPC PROGRAMMES - CERTIFIED IPC SPECIALIST (CIS)

IPC CIS Certification - 3 days	Dates
IPC-A-610 CIS	Week of 2 - 6 July 2018
IPC-A-600 CIS	Week of 13 - 17 August 2018
IPC/WHMA-A-620 CIS	Week of 3 - 7 September 2018

Contact us at 6483 2535 or email to emarketing@elitic.com for more information.

Celebrating towards a Stronger, More Relevant and Represented Workforce NTUC May Day Awards 2018

Held at Mediacorp's MES Theatre on 5th May 2018 with more than 1000 guests comprising May Day Awards recipients, Labour Movement leaders and tripartite partners, ELITC being one of the awardees this year, was proud and honoured to receive the "Digital Learning Transformation Award".

The "Digital Transformation Award" together with the "Breakthrough Award" are 2 new awards presented to 49 organizations in recognition of breakthrough initiatives that have impacted the lives of workers. The May Day Awards 2018 saw the Highest Award – the Distinguished Comrade of Labour – was conferred on former Manpower Minister and former NTUC Secretary – General Lim Swee Say. It is the Labour Movement's highest accolade given only to those who have made unique and supreme contributions to the Labour Movement. Past recipients include the likes of the late Mr Lee Kuan Yew, the late Mr Ong Teng Cheong, Mr Goh Chok Tong, Mr Lim Boon Heng, and Mr Stephen Lee. In a recent interview with LabourBeat – a well-expressed note by Mr Lim, "This May Day Award is not just for me. I think all the award recipients would fully agree with me that it is a celebration and recognition of the unity, strong alignment, and mutual support that we give to each other. We've always had a clear focus in mind, and that is to serve the interests of our workers."

Article adapted and summarised from website www.ntuc.org.sg article dated 5 May 2018 - "May Day Awards 2018: Celebrating Champions of Workers" by Fawwaz Baktee



We are Going Digital

Moving along the digital wave to promote E-Learning solutions to meet SkillsFuture Singapore (SSG) guidelines and criteria, ELITC has been working intensively with our partners and vendors to convert our available courses to interactive E-Learning courses. A journey to encourage lifelong learning by making learning more accessible, engaging and effective for individuals and organizations, ELITC is keeping good pace in rolling out the completed Blended Learning courses for our members and customers. More than 20 + courses at ELITC will be completed in blended mode by the end of 2018.



ULEAP (Learning Enabled through Active Participation) enriches learning communities through courses delivered in bite-size and trending discussions.

Launched on 17 November 2017, ULeap encompasses these features:

- Mobile and bite-sized learning
- User-generated discussions
- Just-in-time learning

On 1 May 2018, ULeap launched 'ULeap Enterprise' to bring bite-sized mobile learning to more working people, company by company. It will be a closed door, private access for the respective company's employees with an aim to boost workforce capabilities. As companies embark on transforming their business in view of digital disruption and technological changes, re-skilling and up-skilling of their employees become integral in progressing forward.

Key features on ULeap Enterprise

- Closed Group: private access on materials for your employees only
- Custom Content: specific to company's training needs
- Track Learning: follow staff progress
- Access ULeap Public Platform: learn with other users

See more at: <https://e2i.com.sg/uleap/> | Employment and Employability Institute, e2i.

Keep a lookout for ELITC's courses and content on the ULeap app from 26th May 2018 onwards.



"A smooth sea never made a skilled sailor." - Franklin D. Roosevelt

- Electrical Installation and Machine Maintenance* --- 25 & 26 July 2018
- Engineering Drawing Interpretation* --- 16 & 17 August 2018
- Lead-Free Soldering Skills --- 19 & 20 July 2018
- Interpretation of Electrical Wiring --- 19 September 2018
- Coaching Skills --- 28 & 29 June 2018
- Section Leader Course --- 6 & 7 September 2018

*Up to 50% e2i funding available. Contact ELITC at 6483 2535 or email to emarketing@elitic.com for more information.



Workplace English for Everyone

Learning English can be a challenging task for someone lacking the opportunity to communicate with the language. With our Workplace English Programmes, you can pick up the language step-by-step in a fun and enjoyable way under the committed guidance of our experienced trainers.

Below are different levels of Workplace English courses suitable for foreign workers or anyone in need to improve their verbal and written competency in English.

Course Code	Course Name	Course Training Days/ Hours	*Course Fee as of 1 st April 2018	Course Dates	Course Time
WPE-B	Workplace English for Foreign Workers (Beginner)	8 sessions, 24 hours	Member: \$192.60 Non-member: \$224.70	3, 6, 10, 13, 17, 20, 24 & 27 July 2018 (Tue & Fri)	6:30pm – 9:30pm
WPE-E	Workplace English for Foreign Workers (Elementary)	8 sessions, 24 hours	Member: \$192.60 Non-member: \$224.70	2, 4, 9, 11, 16, 18, 23 & 25 July 2018 (Mon & Wed)	6:30pm – 9:30pm
WPE-I	Workplace English for Foreign Workers (Intermediate)	8 sessions, 24 hours	Member: \$192.60 Non-member: \$224.70	7, 10, 14, 17, 21, 24, 28 & 31 August 2018 (Tue & Fri)	6:30pm – 9:30pm
WPE-AI	Workplace English for Workers (Advanced Part I)	8 sessions, 24 hours	Member: \$246.10 Non-member: \$299.60	2, 4, 9, 11, 16, 18, 23 & 25 July 2018 (Mon & Wed)	6:30pm – 9:30pm

*Fees include 7% GST.

Private group sessions and on-site training can be arranged with minimum class size. Contact us at 6483 2535 or email to emarketing@elitic.com for more information.

Upcoming Friday Talks - complimentary

CHANGE MANAGEMENT LEGO® SERIOUS PLAY®

Date: 22 June 2018 (Friday)
Time: 1.45pm – 4.00pm
(Lunch provided at 12.30pm #)
Venue: Orchid Country Club

Trainers:
Koh Puay Eng & Arul John Peter

What you will take away from the talk

- Recognise and understand the evolving nature of Change Management Practices
- Tools for managing change in a VUCA (volatile, uncertain, complex and ambiguous) world. Change is good, change is ongoing, change is necessary. Understanding the factors to promote efforts and commitment for change to stick
- Lead the change initiatives with a growth mindset

THE HEART OF INFLUENCE - making an impression and impact in communication

Date: 24 August 2018 (Friday)
Time: 2.00pm – 4.30pm
Venue: ELITC, Ang Mo Kio

Trainer:
Jacky Lim

What you will take away from this talk

- Identify key qualities to be an effective communicator
- Learn ways to influence others without need for positional power
- Gain trust from others to build working relationships
- Master the 3 fundamentals of influence that all leaders possess
- Learn tools to influence anyone by applying "different folks different strokes" principle
- Master art of storytelling to gain buy-in and meet objectives

COACHING MILLENIALS & GEN Z AT WORKPLACE

Date: 12 October 2018 (Friday)
Time: 2.00pm – 4.30pm
Venue: ELITC, Ang Mo Kio

Trainer:
Tang Seok Hian

What you will take away from this talk

- Understanding the broad perspectives of each generation – Baby Boomers, Gen X, Millennials (Gen Y), and Gen Z
- Common challenges dealing with Millennials
- Upcoming glimpse of Gen Z at work
- Impact on HR Practices with Millennials and Gen Z workforce
- Empowering beliefs when coaching Millennials & Gen Z

Advanced registration is required for above workshops. **To sign up, contact us at 6483 2535 or email at emarketing@elitic.com**

#This Talk coincides with ELITC's Annual General Meeting Day. Lunch is provided for workshop participants.

Work Skills Improvement Programmes

Facilitation Skills for the New Trainer

6 & 7 Sept 2018 (2 days – 14 hours)
 Member Fee: \$350.00
 Non-member Fee: \$400.00

Facilitate adult learning is about making learning happen! Trainers need to facilitate learner-led and outcome-focused that engage learners in relevant and collaborative ways. This course aims to enable learners with the skills and knowledge to facilitate adult learning at the workplace more effectively to achieve the desired learning outcomes.

Kaizen Basic

10 & 11 Sept 2018 (2 days – 14 hours)
 Member Fee: \$400.00
 Non-member Fee: \$450.00

Kaizen or ongoing improvement is a set of simple, low-cost, straightforward and proven effective method used by many organizations as an essential strategy for waste reduction. This course aims to provide learners with the skills and knowledge to apply the principles of kaizen and its action tools for continuous improvement through waste reduction at the workplace.

Both courses can be customised for in-house training. Group rates available. ELITC reserves the right to make changes to the details of programmes. Contact ELITC at 6483 2535 or email to emarketing@elitic.com for more information.